

GDPR and Kingston Philharmonia Members

The new General Data Protection Regulation (GDPR) comes into force on 25th May 2018. GDPR applies to organisations that store electronic information about members of the public, including small charities such as Kingston Philharmonia. We have taken steps to ensure compliance well before the due date.

Information kept about members

We hold the minimum information about members that we need to run the orchestra – basic contact details (name, email addresses and instrument(s) played and, when a member has provided it, telephone number(s) and address). No bank details are held, save for the few account numbers need to reimburse specific members in regard to orchestra expenses – with the said members' explicit consent; they are held privately only by the treasurer.

Members' data is stored securely on the orchestra's web server, hosted by a trusted service-provider, and accessible only by the committee. No data breach has occurred in the orchestra's history.

Members can view and amend this information via the [private members page](#).

Access to this information

A member may choose to make some or all of this information available to other members.

Further, members may choose whether or not to allow contact by other members (and the conductor and leader where appropriate) by email – such contact not revealing the member's email address.

Contact by the committee

It is implicit in orchestra membership that members agree to be contacted by the committee for purposes connected with the running of the orchestra – notification of rehearsals, changes of venue and date, concert information and the like.

The committee may occasionally wish to circulate non-KPO-related emails, such as details of external events, promotional details from other music-related organisations and the like. Members will receive such communications only if they have explicitly agreed to do so.

The committee will under no circumstances provide bulk data to individuals or other organisations, and individual data only with that member's explicit consent.

Cookie policy

If a member is not logged into the website, the only cookies stored are those that relate to the last time a web page was visited, in order to display notices created since the last visit.

If a member is logged in as a member, user name and (encrypted) password are stored as cookies, if the member has selected the *keep me logged in* option.

A notice to this effect is displayed automatically on the first website visit, or if the policy is updated.