

# Kingston Philharmonia: Concert Protocol

## 27 November 2021 at St Andrew's Church Surbiton

This protocol is designed to keep you and the audience safe. It reflects advice from Making Music and **requirements imposed by the church**, (such as limits on room numbers, pews etc). It is not possible to remove all risks and it is the responsibility of each one of us to ensure our safety eg through hand sanitising, face masks, social distancing and taking a lateral flow test on the day.

**Venue: St Andrew's** Maple Road, Surbiton KT6 4DS. Please arrive from 13.40 for a 2pm start. The concert begins at 7.30pm. Five minutes' walk from station. Some on street parking in surrounding roads. Please follow any regulations for public transport to get there. We do not accept liability for any items lost or stolen so please keep valuables with you.

**Rehearsal Schedule:** 14.00 Dvorak. 15.20 Break: 15.50: Beethoven. We aim to finish by 17.00.

**Do not come:** If you have been in contact with anyone who has had Covid symptoms in the last 14 days, or if you have been advised to self-isolate as a result of test and trace/foreign travel, or have had a positive/inconclusive lateral flow/PCR test result in the same period. We would be grateful if everyone will do a lateral flow test in the 24 hours prior to the concert. Tell us immediately if any of these apply to you, or if you test positive within 48 hours of the concert.

**Concert dress:** Dinner jacket, white shirt black bow tie for men and all black for women. If you are not going home after the rehearsal, please come changed and ready for the concert to avoid crowding in the blue room, (max capacity 8 people).

**Entry/Exit:** Please use the main door and the hand sanitiser provided. We ask you to wear a mask except when seated. Up to 12 people can leave instruments in the blue room and 20 in the glass room where we usually serve drinks. Others please use the side pews in the nave of the church.

**Social distancing:** Please keep a distance from others at all times and avoid crowding in the foyer.

**You must bring a music stand** for you to use. Please note that there will be NO sharing of stands, music parts or other kit allowed. No spares available.

**Seating:** There will be a seating plan. Please note that the chairs will not have been sanitised prior to the rehearsal. Please bring antiseptic wipes if you want to wipe down your chair.

**Liquid/condensation from brass and wind instruments:** We ask wind and brass players to bring a towel to catch and mop up any liquid/condensation.

**Ventilation:** The church will be ventilated before, during, and after the rehearsal and at the concert interval. Wrap up warm. We will use a CO2 monitor to see if we need additional ventilation.

**Refreshments:** We will not provide refreshments during the rehearsal or the concert. Please bring your own and mop up any spills.

**Toilets:** Please avoid crowding by the toilets at the rehearsal and the concert. We will extend the interval/breaks to cater for this. At the church's request we have to provide a steward in this area.

**At the end of the rehearsal:** please ensure your instrument case is not on a pew where the audience will sit. **At the end of the concert** please stack your chair on a trolley before departing. **Please return 18.45 – 19.00** to prevent crowding in the foyer. If you plan to stay in the church after the rehearsal please ask us, max number =12. Please take any rubbish you have created with you.

**Audience:** The vast majority of our audience is family and friends. Please ask them not to come if they have been in contact with anyone who has had Covid symptoms in the last 14 days, or been advised to self-isolate as a result of test and trace/foreign travel, or have had a positive/inconclusive lateral flow/PCR test result in the same period. Ask them to tell you if they test positive within 48 hours of the concert THEN PLEASE TELL US. Warn them that we will not be selling refreshments – though there will be jugs of water at the interval. There will be a maximum of four people per pew. Ask them to wrap up warmly to allow for ventilation. NB: Max tickets currently for sale = 65.